

**BIRTH**

**Application for Certified Copy of Birth Record**  
**Pennsylvania Department of Health • Division of Vital Records**  
 (Records available from 1906 to the present)

**BIRTH**

**By my signature below, I state I am the person whom I represent myself to be herein, and I affirm the information within this form is complete and accurate and made subject to the penalties of 18 Pa.C.S. §4904 relating to unsworn falsification to authorities. In addition, I acknowledge that misstating my identity or assuming the identity of another person may subject me to misdemeanor or felony criminal penalties for identity theft pursuant to 18 Pa.C.S. §4120 or other sections of the Pennsylvania Crimes Code.**

**Signature of person making request:** \_\_\_\_\_

**Signature required on ALL requests. Must be 18 years of age or older to apply. If under 18, eligible requestor must sign above.**

**PRINT** or **TYPE** your name & **CURRENT** address.

Name: \_\_\_\_\_ Relationship to Person  
 Named on Certificate: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime phone number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**Intended Use of Certified Copy:**  Travel (Date needed: \_\_\_\_\_)  Social Security/Benefits  School  
 Employment  Driver's License  Other (List reason: \_\_\_\_\_)

**PHOTO ID REQUIRED:** The individual requesting the record must send a legible copy of his/her **VALID GOVERNMENT ISSUED PHOTO ID** with completed application. (Examples: State issued driver's license or non-driver photo ID with requestor's **current address** or passport. If possible, enlarge photo ID on copier by at least 150%.)

**PRINT** or **TYPE** information below with regard to person named on requested certificate: **Number of copies:** \_\_\_\_\_

**Name at Birth:** \_\_\_\_\_

*If name has changed since birth due to adoption, court order, or any reason other than marriage, please list changed name here:* \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ Age Now: \_\_\_\_\_ Sex:  Male  Female  
 (Month/Day/Year)

**Place of Birth:** \_\_\_\_\_ Hospital: \_\_\_\_\_  
 (County) (City/Boro/Township in Pennsylvania)

Full Maiden Name of Mother: \_\_\_\_\_

Full Name of Father: \_\_\_\_\_

**BIRTH: \$4.00 each**

*No fee may be required for birth records of Armed Forces members and their dependents. Please complete the following:*

Armed Forces Member's Name: \_\_\_\_\_ Service Number: \_\_\_\_\_

Relationship to Armed Forces Member: \_\_\_\_\_ Rank and Branch of Service: \_\_\_\_\_

***If fee is required, make check or money order payable to: VITAL RECORDS. Complete this application and mail with legible copy of ID to: Division of Vital Records, 101 South Mercer St., PO Box 1528, New Castle, PA 16101.***

You are welcome to visit one of our public offices in the following cities:

- ◆ New Castle, PA, 101 South Mercer St., Room 401.
- ◆ Philadelphia, PA, Philadelphia State Office Bldg, Room 1009, 1400 West Spring Garden St.
- ◆ Erie, PA, 1910 West 26<sup>th</sup> St.
- ◆ Pittsburgh, PA, Pittsburgh State Office Bldg, Room 512, 300 Liberty Ave.
- ◆ Harrisburg, PA, Health and Welfare Bldg, Room 129, 7<sup>th</sup> and Forster Sts.
- ◆ Scranton, PA, Scranton State Office Bldg, Room 112, 100 Lackawanna Ave.

**ON-LINE ORDERING** and additional information available on our website: [www.health.state.pa.us/vitalrecords](http://www.health.state.pa.us/vitalrecords)