

Service-Learning Project Planner

Project Name _____

Date of Project _____

Project Coordinator _____

Location _____

Assistant(s) _____

Date/Time of Project _____

A. Project Description _____

B. Partnerships

Partners	Resources/Materials

C. Budget

List all items needed for project	Quantity	Cost/item	Total Cost
Supplies:			
Equipment:			
Transportation:			
Publicity:(flyers,ads,brochures,etc)			
Celebration materials:			
Total			

Project Components

Project Title _____

Project Coordinator _____

A. Preparation/Training

Subject Area	Objective – what is the goal?	Task – what will you do?

B. Meaningful Service

Service to be performed	Beneficiaries

C. Reflection

Method of Reflection	Result

D. Celebration

Type of celebration	Special considerations