

2009-2010

**Keystone SMILES
AmeriCorps
Host Site
Application**



Please Return to:
Attention: Joyce A. Fosdick
Keystone SMILES
P O Box 352
Knox, PA 16232

As a grantee of the Corporation for National and Community Service, PennSERVE, The Governor's Office of Citizen Service, Keystone SMILES requires school districts or community agencies wishing to host Keystone SMILES' AmeriCorps members to apply through a competitive process to become part of the National Service Network.

***Tentative Program Start Date:
August 24, 2009***



HOST SITE NAME _____

SITE CONTACT PERSON (1) – *responsible for overseeing AmeriCorps members serving in the district*

Name: _____

Title: _____

Mailing Address: _____

Telephone #: _____ **Fax #** _____

Office Location (Building) : _____

Email _____

ALTERNATE SITE CONTACT PERSON (2) (if applicable)

Name: _____

Title: _____

Mailing Address: _____

Telephone #: _____ **Fax #** _____

Office Location (Building) : _____

Email _____

Number of AmeriCorps Members Requested in this Application

ED Award Positions	Full-Time Minimum 1700 hours	Half-Time Minimum 900 hours	Quarter-Time Minimum 450 hours
<p><i>Enter the number of positions requested by the term of service needed to meet your objectives.</i></p>			

Description of Service Requested

<p>Type of Service to be Provided:</p> <p><i>If more than one type of service will be provided by members, please provide a detailed explanation of each service and indicate how many members will participate.</i></p> <p><i>Attach additional pages if necessary</i></p>	<p>EXAMPLE:</p> <p>Services Needed: <i>Tutors for academic success</i> Activities: <i>After school programs, individualized tutoring, study groups, etc.</i></p> <p>Services Needed: <i>Mentoring Programs</i> Activities: <i>Youth Afterschool Programs, Service Learning Projects</i></p>
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Need (s) for Services Requested

Unmet Needs that these Position (s) will Address:

Statistics and reason for need should be included:

Service Provider Requirements

Preferred Qualifications:
(If more than one type of service will be provided by members, please provide qualifications for each type of service performed)

Please Verify Members Will Not by initializing the prohibited activities as stipulated by the Corporation for National and Community Service.

- Displace an employee, duplicate a paid staff position, or replace a vacant staff position
- Proselytize
- Be involved in activities of a partisan political nature
- Provide assistance to a business or for-profit agency
- Fundraise as a primary activity
- Be involved in grant-writing or the preparation of grants

Volunteers and Service-Learning:

All AmeriCorps members are required to recruit, train and utilize volunteers, in both episodic and ongoing capacities, to assist in their service specific assignments. Additionally, each member will be required to implement at least one service-learning project over the course of his/her term that engages students and / or community members in meeting identified needs.

(Initial) Please verify that members serving in your district or agency will have the necessary support to complete this requirement.

Training:

(Initial) Please verify that members serving in your district or agency will be released from regular service responsibilities to participate in mandatory Keystone SMILES Training sessions which will include but limited to CERT Training (16 hours) which includes First Aid and CPR, Service-Learning, History of National Service, Program Orientation, and Life After AmeriCorps Exiting Event.

Performance Objectives

Please identify 1-3 Performance Objectives AmeriCorps members will strive to achieve in your agency or district through their service. Please be sure to answer the following questions with each Performance Objective:

1. What will be the result of the member's service? (Example: Students will demonstrate of 1 grade level in his/her target subject area over the course of the academic year)

2. How will your member(s) achieve this result? (Example: Students will be identified by teachers, parents, or school administrators as academically deficient in a target subject area. Services will be provided in a one-one-on or small group setting, at least 3 times a week for 20 minutes, in before, during and after school sessions hosted by school districts and community agencies.)

3. How will you measure your progress toward the Performance Objective? (Example: Student's academic performance will be evaluated using a student progress report, completed by each student's teacher, twice during the year.)

4. How many students/people will you serve? How many will achieve the desire result? (Example: 440 of 550 students served)

EXAMPLE : 440 of 550 students served, grades K-8, will demonstrate of 1 grade level in his/her target subject area over the course of the academic year as a result of tutoring provided by AmeriCorps members. Students will be identified by teachers, parents, or school administrators as academically deficient in a target subject area. Services will be provided in a one-one-on or small group setting, at least 3 times a week for 20 minutes, in before, during and after school sessions hosted by school districts and community agencies. Student's academic performance will be evaluated using a student progress report, completed by each student's teacher, twice during the year.

(Initial) _____ Please verify members serving in your district or agency will complete and provide Performance Objective tools and information to Keystone SMILES AmeriCorps..

Site Contact Person Signature: _____ Date: _____